

Record of operational decision

Decision title:	Careers and Enterprise Company (CEC) Enterprise Co-ordinator programme Funding Agreement Extension
Date of decision:	13 August 2020
Decision maker:	Director for Children and Families
Authority for delegated decision:	<p>Herefordshire Council's Constitution - Scheme of Delegation.</p> <p>This is an operational decision in regard of Part 3 Functions Scheme, Section 7 Officer Functions</p> <p>3.7.6 Delegation to Chief Executive</p> <p>The chief executive's scheme of delegation 21 July 2020</p> <p>3.7.13 Sub delegation from Chief Exec to officers</p> <p>The decision is in accordance with the Financial Procedure Rules</p>
Ward:	Countywide
Consultation:	Legal and Finance
Decision made:	Acceptance of the funding agreement extension between Shropshire Council (on behalf of the Marches Local Enterprise Partnership) and Herefordshire Council, for the appointment of the Careers and Enterprise Company, Enterprise Co-ordinator and recruitment of Enterprise Advisors for the period 1 September 2020 to 31 August 2021.
Reasons for decision:	<p>The funding agreement extension will allow the council to continue to employ the CEC Enterprise Co-ordinator for Herefordshire to deliver the national Enterprise Adviser Network programme.</p> <p>The aim of the programme is to support greater collaboration between schools/colleges and employers. Ensuring schools and colleges have access to a diverse range of resources and professional advice to help them deliver world-class careers support for all young people.</p> <p>The role of the Enterprise co-ordinator is to work with schools and colleges to develop their careers provision plans. Key areas that they focus on are providing opportunities for young people to experience encounters with employers and employees, as well as first-hand experience of workplaces.</p> <p>The programme contributes to the Herefordshire County Plan 2020 - 2024, in particular the ambition for communities: strengthen communities to ensure everyone lives well and safely together; and the economy ambition to support an economy, which, builds on the county's strengths and resources. It also contributes to the ambitions of the Herefordshire Children and Young People's Partnership plan 2019-2024: helping all children and young people succeed, be better prepared for adulthood, improving children and young people's health and wellbeing and ensuring children and young people are influential in our communities. In particular, supporting links between schools and employers on projects such as work experience learning and enterprise.</p>
Highlight any associated risks/finance/legal/equality	The contents of the funding agreement sets out the terms under which the grant is provided, including amounts to be paid and how payment will be made; what the grant is to be used for; the council's obligations (including reporting and

considerations:	<p>monitoring requirements); breach procedures for both minor and serious breaches and termination clauses.</p> <p>The Careers and Enterprise grant provides 50% match funding of up to £25,000 towards the costs of employing the Careers Enterprise Co-ordinator. Under this funding agreement extension, the local authority has an obligation to provide the rest of the 50% match funding in cash. The local authority's work experience traded service income provides the match funding. The grant also includes kick-start funding of £5,658, which also has to be 50% match funded. Match funding for this can be in-kind and is used for events such as the Skills Show.</p> <p>The terms of both the funding agreement and funding agreement extension have been reviewed by legal services and are acceptable to the council.</p>
Details of any alternative options considered and rejected:	<p>An alternative option is to not to continue employing the Enterprise Co-ordinator. This would cause significant disruption to the careers and enterprise company programme in Herefordshire, and have an impact on supporting schools and colleges in developing their careers provision plans.</p>
Details of any declarations of interest made:	<p>None</p>

Signed

Chris Baird
 Director for children and families

Date: 13 August 2020